

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Tuesday, May 20, 2009 - 6:00 p.m.

The Public Work Session was called to Order by Vice-Chairman Raubenstine at 6:00 p.m., followed by the Pledge to the Flag and Invocation.

ROLL CALL: Present were Supervisors Raubenstine, Williams, Parr and Gobrecht. Supervisor Barnhart was absent. Also present were Wayne Martin from the office of Reager & Adler, PC and Terry Myers from C. S. Davidson, Inc. Manager Andy Richardson was absent.

VISITORS: Visitors register attached.

PUBLIC COMMENT - ITEMS NOT LISTED ON AGENDA: Mr. Larry Saltzgeber wished to discuss the idea of closing Pumping Station Road at the Baltimore Pike. There was concern that drivers were illegally turning into Pumping Station Rd. Chief Hippensteel explained that his department has been watching for violations at this intersection and there have been no reportable accidents there. Mr. Saltzgeber asked if signs could be posted to direct traffic onto Pumping Station Rd. from the Baltimore Pike. He runs a business on the corner of the intersection and his customers are not sure how to get to his business. Holly Zumburum spoke in favor of Mr. Saltzgeber's concerns. She has had no problem with making the right in and right out turns and has no problem with the sight distance at that intersection. The Board will discuss this item in more detail at a later date. The State would need to be involved since the Baltimore Pike is a state road and more studies would need to be performed. Judy Maust was present to explain the Hanover Library's need for funding. The state has cut funding by about 50%. The Board asked her to bring the percentages of borrowers in the Township back to them and they will keep them in mind at the end of the year if monies are available and when the Budget is prepared for next year.

APPROVAL OF AGENDA: The Agenda was approved with the following additions, (13J – Acting Foreman for Public Works during the absence of Alan Ault, 13K – Janitorial Work at the Township Building and 13L – Acting Manager), in a motion by Supervisor Williams and seconded by Supervisor Parr. Motion carried.

APPROVAL OF DISBURSEMENTS: The Disbursements for the Month of May, 2009, from all Funds, were approved as listed in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

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APPROVAL OF MINUTES: The Minutes of the Regular Meeting of May 7, 2009, were approved, as distributed, in a motion by Supervisor Gobrecht, seconded by Supervisor Williams and carried.

RECREATION BOARD REPORT: Chris Gienski, Chairman of the Rec Board, reported that fill dirt is still being dumped at the Rec Park. The Board will check with the Public Works crew to see if maybe they are dumping there. She also wanted to know if the Rec Park Grant Application had been submitted. Mike Knouse took care of submitting that by the due date. Chris has made some modification to the Rec Park Rules and Regulations. The Ordinance for adopting these rules and regulations has been advertised for adoption at the June 4, 2009 Meeting. Three portable restroom facilities have been delivered (two to the Park Site and one to the Township Office for use during the upcoming yard sales).

CHIEF OF POLICE REPORT: (A) The Monthly Statistics Report for April, 2009 was approved in a motion by Supervisor Williams, seconded by Supervisor Parr and carried. (B) Chief Hippensteel introduced Mr. Gregory Seibert as the candidate to hire for the open officer position. In a motion by Supervisor Parr, seconded by Supervisor Williams and carried, the Board approved the hiring of Mr. Seibert. Upon successful completion of his field training he will be sworn in and assigned to regular patrol duties.

ROUTINE WORK SESSION ITEMS: ENGINEER'S REPORT – Mike Knouse presented a written report of C. S. Davidson, Inc. dated May 20, 2009. Written copies were distributed to Supervisors and Staff (copy in Township files). Plan Review Status – Samuel & Linda Cox - Terry indicated that the conditions for approval of this Plan have been satisfied and the Plans can now be signed and recorded. Public Improvement Construction – Lutheran Social Services – The Fairview Drive agreement requires the improvements to be completed by May 30, 2009. In a motion by Supervisor Williams, seconded by Supervisor Parr and carried, the Board adopted an amendment to the agreement to extend the completion date to June 17, 2009. Construction Projects --- Street Maintenance Program – 2009 Street Improvements – All contracts have been returned for signature. A pre-construction meeting was held with Stewart & Tate, Inc. and meetings with the remaining contractors are scheduled for May 27, 2009. The Pumping Station Road/Baltimore Pike Intersection was discussed earlier in the Agenda. Area 2 & 3 Sanitary Sewer – Doli Construction is currently performing final restoration of disturbed yard areas in Area 2 and will begin construction on Oakwood Drive. The engineers provided a preliminary layout of the portion of sanitary sewer on Fairview Drive from Sunset Dr. to Casino Dr. Terry indicated they could include as many residences as they could without another pump station. In a motion by Supervisor Gobrecht, seconded by Supervisor Williams and carried, the Board authorized

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the extension of the sewer lines as far as they could at this time and delay any other construction until later. Supervisor Parr opposed this motion. In a motion by Supervisor Williams and seconded by Supervisor Parr, the Board authorized the purchase of the additional EDU's from Penn Township for the Fairview Drive extension. Motion carried. Zoning Ordinance Update – The proposed revisions have been submitted to the York County Planning Commission for their review. The revisions will be reviewed at their June 2, 2009 meeting. In a motion by Supervisor Williams, seconded by Supervisor Parr and carried, the Board set the Public Hearing for the Zoning Ordinance Updates for July 2, 2009 at 7:00 p.m. Miscellaneous --- Fuhrman Mill Road/York Water Company – The existing waterline on Fuhrman Mill Rd must be lowered to accommodate the culvert replacement. The York Water Company is to begin this work on May 21, 2009. Complaints – C. S. Davidson was directed to review two complaints. One complaint dealt with concerns of residents in the Lutheran Social Services Development. The other complaint was from Carl Grubb. A summary of the findings has been issued for both items in a letter to the Board Members (copy in Township files) and forwarded to the concerned parties. Township Business – Municipal Building – The Township staff has compiled a list of outstanding items and concerns. The Engineers are requesting more information on the bullet proof glass as to the type of window and the location for installation. This discussion was tabled until the next meeting. In a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried, the Board approved the payment of an invoice for Eshenhaur Fuels in the amount of \$1,200.00. The approval of a maintenance contract with Eshenhaur Fuels was denied until all remaining work is finished.

SOLICITOR'S REPORT: The solicitor has reviewed the Columbia Gas bill for the old municipal building. There was a dead meter at that location and the bill was extremely high. Columbia Gas has reduced the bill to the amount of \$1,575.92. This is a reasonable bill and should now be paid. A brief has been filed for the land use appeal that is before the Court of Common Pleas for Mr. Grubb. No arguments have been scheduled at this time.

ROADS, WATER LINE EXTENSIONS, PUBLIC SEWER and ETC. – There was nothing further to report.

CORRESPONDENCE: (1) Invitation to Hanover Area Family YMCA Annual Community Leaders Breakfast. Supervisors Williams and Raubenstine would like to attend. (2) York County Planning Commission – amendment to the County's Comprehensive Plan. (3) Invitation to the Plan Advisory Committee (PAC) Meeting for the Phase 1 Scope of Study for the County Act 167 Stormwater Management Plan. Supervisor Raubenstine and Tim Pfaff will attend.

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REPORTS: The Treasurer's Report for April, 2009 was approved, as distributed, in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

The Code Enforcement Officer's Report for April, 2009, was accepted, as distributed, in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried.

The SEO Report for April, 2009 was not received.

The Utilities Supervisor Report for April, 2009, was accepted, as distributed, in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried. The Board asked the engineers to investigate the trench water that entered the sewer system during construction. They will address this issue with the contractor. The Board then discussed the job description that Tim has prepared for a Utility Department Assistant. The Board members were concerned that the job description does not indicate the amount of certification needed or if any certification should be required. Tim will review the job description and bring an updated one back to the Board.

The EMA Activity Report for April, 2009 was approved and accepted in a motion by Supervisor Gobrecht and seconded by Supervisor Williams. Motion carried.

OTHER BUSINESS: (A) The Board decided to table the decision on the renewal of the PELRAS membership until it can be further reviewed. (B) The EMT Agreement has not been completed. Supervisor Williams is arranging a time to meet with the Fire Company to discuss the outstanding issues. (C) In a motion by Supervisor Gobrecht, seconded by Supervisor Williams and carried, the Board approved the attendance of Supervisors Raubenstine and Williams and Tim Pfaff to the York Water Company Trade Fair. (D) In a motion by Supervisor Parr and seconded by Supervisor Gobrecht, the Board gave approval for the hiring of Axiom WebWorks as the new Township web host. Motion carried. (E) Sealed bids were received for some surplus equipment. The bids were opened and logged. In a motion by Supervisor Parr, seconded by Supervisor Williams and carried, the Board agreed to accept the high bids on each piece of equipment and notify the bidders. The Henderson V-box Spreader was awarded to Gary LaMotte for \$1,250.00. The 1996 Dodge Van was awarded to Brian Brenneman for the amount of \$850.00. There were no bids for the 1982 Ford Van and the members of the Board decided to allow Alan Ault to scrap the van. (F) In a motion by Supervisor Raubenstine, seconded by Supervisor Gobrecht and a unanimous roll call vote of members present, the Board adopted Ordinance #04-2009 authorizing the filing of municipal liens and adopting a schedule of attorney fees for the collection of delinquent sewer accounts. (G) In a motion by Supervisor Williams, seconded by Supervisor Parr and carried, the Board decided to pursue legal action against the delinquent sewer & water accounts. This will

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only mean that the action will begin with letters from the attorney. Municipal liens will not begin at this time. The sewer account secretary will be asked to keep the Board updated on these delinquent accounts. (H) In a motion by Supervisor Gobrecht, seconded by Supervisor Parr and carried, the Board decided to ask the Solicitor to contact Mike Stoner, of LSS, to ask him for an extension letter for his Plan. The review time has expired and the Board will need to extend the review time back to the time it expired or deny the Plan. (I) Tim Pfaff has been in contact with Dallastown Borough and they expressed the desire to purchase WMT's surplus water equipment. In a motion by Supervisor Gobrecht and seconded by Supervisor Williams, the Board authorized Tim to negotiate the sale of this equipment. Motion carried. (J) The Board appointed Jeff Rummel as acting Road Foreman in the absence of Alan Ault. This appointment was approved in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried. (K) Vice Chairman Raubenstine reported that the Township would like to hire someone as janitor for the new building. He asks the Board members to think of a replacement for Al Wagner. Mr. Wagner will still work part time with the Public Works Department. (L) Supervisor Raubenstine asks the members to think about finding an acting manager until the time that Manager Richardson is able to come back to work. This will be discussed at the next meeting.

PUBLIC COMMENTS AND/OR SUPERVISORS COMMENTS: Carl Grubb asked how many more homes will be allowed under the new Comp Plan and the updated Zoning Ordinance. Supervisor Raubenstine reported that these changes will not impact the previously adopted Plans. This amendment is to update several areas that were not corrected and they now need to be tied together. He also asked for answers to his questions that he put in writing to the Board. Terry Myers indicated the letter of response had been sent to his residence.

NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting – Thursday, June 4, 2009 at 6:00 p.m. with Supervisors Caucus at 5:30 p.m. Work Session Meeting - Tuesday, June 16, 2009 at 6:00 p.m. with Supervisors Caucus at 5:30 p.m.

ADJOURNMENT: The Work Session Meeting was adjourned at 7:54 p.m. in a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried.

Respectfully submitted,

Nancy C. Smith
Secretary